

## ADDENDUM 1

DATE: July 18, 2017  
PROJECT: Audio Visual Implementation & Support  
RFP NO: 744-R1725 Audio Visual Implementation & Support  
OWNER: The University of Texas Health Science Center at Houston  
TO: Prospective Proposers

This Addendum forms part of and modifies Proposal Documents dated, June 20, 2017, with amendments and additions noted below.

### 1. Questions & Answers

#### QUESTION 1:

Section 5.2.4 – Is the requirement to have the PMP onsite throughout the project or is remote management with local inspectors acceptable?

#### ANSWER 1:

As stated in section 5.4.3.3 "The Contractor shall make an onsite coordinator available while the Contractor is on site performing installations for project status meetings, briefings, project coordination, planning meetings etc. This individual shall be available anytime during business hours at UTHealth's request." If the PMP is also the Project Coordinator, then yes. If the contractor chooses to separate the roles and provide both a PMP and project coordinator, the PMP may be remote.

#### QUESTION 2:

Section 5.2.5 – With a HUB goal of 26% subcontractors will most likely be required. Can this requirement be modified to a percentage of employed workers and subcontractors?

#### ANSWER 2:

This 26% is only an aspirational goal for HUB; each prospective supplier will submit their figures on the HSP. You will not be disqualified for not meeting the 26% goal.

#### QUESTION 3:

Sections 5.2.6/5.2.7 – Will the contractor be allowed some level of interaction with UTHealth staff to evaluate the reported problem? In many cases things can be quickly resolved over the phone.

#### ANSWER 3:

It is the intent of UTHealth that problems being reported to the contractor would be via UTHealth IT support staff. In those instances, yes coordination between the contractor and UTHealth support staff would be expected.

**QUESTION 4:**

Section 5.4.4.2 Displays specified are consumer grade displays. Can we upgrade these to commercial displays with commercial warranties?

**ANSWER 4:**

No, we chose this specific consumer grade product intentionally and with the knowledge it was a consumer grade product.

**QUESTION 5:**

Without a warranty we will be replacing and charging for a new display should it fail.

**ANSWER 5:**

As stated in section 5.2.1 Medical Center Campus - The Contractor shall have the capability of providing 2 hour on-site response to reported problems, and have the capability to provide 24 hour resolution to reported problems using an onsite inventory of parts that UTHealth will maintain.

**QUESTION 6:**

Description specifies pull out (articulated) mount while the parts list call for static tilt mount?

**ANSWER 6:**

Please use the part number provided, disregard the description.

**QUESTION 7:**

Is there a need to pull the display away from the wall?

**ANSWER 7:**

No.

**QUESTION 8:**

Photos show camera mounted to ceiling? Is this the preferred location?

**ANSWER 8:**

Assume for the purposes of responding that this is the preferred location.

**QUESTION 9:**

Section 5.4.4.4 Based on the dimensions of the room the use of fiber is not necessary. Does the cable path for the table require us to use floor cores? If so, will the room below and the room specified both be made available for installation?

**ANSWER 9:**

Yes and Yes.

**QUESTION 10:**

Second USB camera is specified with USB but no description of its use identified. Please provide description of intended use.

**ANSWER 10:**

May be used for other applications such as Skype.

**QUESTION 11:**

Section 5.4.4.5 Two Vaddio AV Bridge Products are specified. From the description it does not appear that both are needed. If awarded the contract will we be allowed to make recommendations for changes before ordering product?

**ANSWER 11:**

As noted in section 1.2 "The design and components provided in this document for the various room types may require minor changes, deletions or addition of equipment components. It is the intent of UTHHealth to review the rooms design and components with the selected Vendor after the award and issue a change order under the contract for any change in design or components that may be required."

**QUESTION 12:**

What is the method of capture in these rooms?

**ANSWER 12:**

For the purposes of responding to this request, assume there is no method of capture required for these rooms.

**QUESTION 13:**

There are several camera brands and types being used. In order to simplify source code drivers and spares stock can we consolidate these to a single manufacturer?

**ANSWER 13:**

As noted in section 1.2 "The design and components provided in this document for the various room types may require minor changes, deletions or addition of equipment components. It is the intent of UTHHealth to review the rooms design and components with the selected Vendor after the award and issue a change order under the contract for any change in design or components that may be required."

**QUESTION 14:**

No power management is listed within the design specifications. Do you have any specific power protection requirements?

**ANSWER 14:**

As noted in section 1.2 "The design and components provided in this document for the various room types may require minor changes, deletions or addition of equipment components. It is the intent of UTHHealth to review the rooms design and components with the selected Vendor after the award and issue a change order under the contract for any change in design or components that may be required."

**QUESTION 15:**

How do you wish to handle Cisco Maintenance contracts for new equipment? 1 year? Or 3 year to match warranty requirements?

**ANSWER 15:**

3 year to match our warranty and support requirements.

**QUESTION 16:**

We are a Crestron Elite Dealer but not a Cisco gold partner. However we can supply Cisco equipment and integration as we have on previous projects. According to their (Cisco) website there are only 9 partners in Texas. None of which are AV companies. Is there any wiggle room here that will still allow us to bid the project?

**ANSWER 16:**

Section 5.2.2 will be amended to read; Contractor shall be an authorized dealer for the major lines of equipment to be furnished. Evidence of direct Vendor relationships, such as copies of valid contracts and/or letters from the various manufacturers clearly stating the Contractor's relationship must be submitted with the RFP. In addition, the Contractor must be a certified Crestron Elite Dealer and maintain an established relationship with Cisco that includes any level of certification. Evidence of this must be submitted with the RFP.

**QUESTION 17:**

We partner with a local HUB on all integration and installation projects. Will this be ok?

**ANSWER 17:**

Section 5.2.5 will be amended to read; The Contractor shall have all personnel representing the Contractor to be paid full-time employees of responding Contractor, no third party or contract laborers will be accepted unless approved by UT Health in advance. Approval is at the sole discretion of UT Health and will include factors such as the role of the subcontractor and their qualifications. Subcontractors may be used for personnel supporting remote sites outside the Houston area without prior approval.

**END OF ADDENDUM 1**